Cal State Fullerton.
Instructionally Related Activities (IRA)

2025-26 IRA Application Process

We are pleased to announce that effective August 19th, 2024 the Instructionally Related Activities (IRA) application portal opened for program proposals.

The application portal will close September 22, 2024 at 11:59pm.

If you are unfamiliar with IRA funding, the Instructionally Related Activities fee is a category II fee paid by students. In accordance with ED Code 89230, the fee provides funding for educational experiences and activities directly related to courses offered at the university. Every year, the IRA Committee accepts funding proposals and submits a proposed budget to the Vice President of Academic Affairs/Provost, Vice President Student Affairs, and the University President.

To apply for 2025-26 funds, you will be required to complete the IRA Funding Orientation through the Titan Training Hub (TTH) *before submitting your application for consideration*. Please complete the Funding Orientation Registration form, and we will register you for the session through the Fullerton Training Hub (previously the ETC, Employee Training Center). Completion of this orientation is required for your proposal application to be considered for funding.

IRA Application Instructions:

The IRA funding application operates on the InfoReady platform through the Office of Research and Sponsored Projects. Here are a few helpful tips to consider as you complete your application:

- You can start and save your progress throughout the application process.
- You must complete and upload the IRA Budget Worksheet in order for your application to be considered. The revised budget worksheet includes space for travel related expenses.
- You can download the budget worksheet directly from the application.
- You must submit your application before the deadline, which is September 22, 2024. (Partial applications will NOT be considered).

1. Click on this [2025-26 InfoReady Application Link](#)

2. Prepare your Budget Worksheet and upload the completed form to your application.

3. Begin filling out your application and complete all required sections.

4. Review the IRA Rubric for information that may be useful to your application narrative.

5. Complete the IRA Conflict of Interest Statement and upload the completed form to your application.

Thank you for helping to engage our students with activities that enrich the student learning experience!

If you have any questions or concerns, feel free to reach out to IRAFunding@Fullerton.edu.