

<p>PLANNING, RESOURCE AND BUDGET COMMITTEE</p> <p>Minutes</p> <p>February 23, 2018</p> <p>1:00 PM – 2:30 PM</p> <p>CP-1060-05</p>
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Attendance

√	Erica Bowers	√	Sherif Khalifa	√	Greg Saks
√	Amir Dabirian	√	Danny C. Kim	√	HyeKyeung Seung
√	Peter de Lijser		Kari Knutson Miller	√	Michael Shafae
√	Mike DeMars	√	Stacy Mallicoat	√	Stephen Stambough
	Berenecea Johnson Eanes	√	Dave Mickey, Chair		Framroze Virjee
	Eric Endres	√	Nelson Nagai	√	Meghan Waymire
√	David Forgues	√	Irena Praitis		Emeline Yong
√	Danielle Garcia representing President Framroze Virjee		James Rodriguez		

Guests: Balderas, Edwards, Graylee, Kissel, Nguyen, Scialdone for Eanes, Tran, Wong

I. Call to Order

- Chair Mickey called to order at 1:00 pm

II. Announcements

- Bowers reminded everyone FDC Outstanding Faculty Lecture will be held March 6. The Author Award ceremony scheduled for March 21st at the TSU. Books are due to the FDC by February 26th at 5:00pm. RSVP information to follow. The call for Faculty Enhancement and Instructional Development Grants is in today's newsletters – 2 grant proposal workshops scheduled: March 12 and March 13.
- VP Dabirian reminded everyone to change passwords by February 28th
- DeMars announced the Library 1st floor South is opened, Upcoming Faculty Noon Time Talks Spring 2018 Series in PLN-130: Monday, February 26th - The Effects of Complex Course Requirements on Student Major Choice and Tuesday, February 27th – Boom Conversation on Vietnamese California
- Chair Mickey informed the group of a new performance, Taking Steps starting this evening at the Hallberg Theater

III. Approval of Minutes

a. Minutes February 9, 2018 (draft)

- M/S/P Dabirian, Bowers with corrections to Section II. Announcements, Bullet #4 – Change Praitis to Mallicoat; and delete Sections V: Old Business and VI. Adjournment

IV. New Business

- a. IRA Funding – Dave Edwards, Executive Director of ASI (time certain 1:05)
- Guest Edwards provided a powerpoint presentation and handouts to a ‘Report on the Instructionally Related Activities Fee’. Topics covered related to the IRA Fees:
 - Purpose – Established by the CSU in 1978 to provide support for essential educational experiences and activities that aid and supplement the fundamental education mission of the University
 - Governance – California Ed Code Title 5, Executive Order, Category II Fee, Fee Schedule
 - History – Documented events from 1974 to Fall 2017
 - Status of IRA – Increase/growth of IRA programs from 2006-2017. Funding for programs continued to build-up but in 2015, funding from the reserves were used to fund programs. The fund balance was back to normal levels as of 2016.
 - 2017-18 Fee Projection Summary – IRA Fees in Fall 2017 and Spring 2018 = Projected IRA Fees of \$2,919,429; Athletics Intercollegiate Athletics IRA Funding totals \$977,424
 - List of 2016-17 and 2017-18 Budget for each College by amount and percentage of total
 - 2016-17 CSU IRA Fee Rates – List of CSU Campus Enrollment and IRA Fee, Average in 2016-17 was \$201, CSUF - #17 on the list (Enrollment=40,235 and IRA Fee=\$72)
 - Pending Issues – Program Demand, Fee Level, Task Force Recommendations
 - General discussion:
 - The challenge is not enough IRA funds for programs
 - Category II fees – collected from all students regardless of the number of units enrolled
 - IRA fees distributed based on recommendations from the IRA Committee comprised of 12 members: Students assigned by ASI President and Faculty (1 student and faculty per college)
 - Status of IRA – Dabirian asked what is the impact to students for those programs that are not funded (i.e., lack of IRA funds to fund a program). What is needed to support the program?
 - Travel abroad programs expense are half funded – airfare and hotel (example: Debate Team tournaments and Southwest donation)
 - Praitis – Impact to program – can task force categorize buckets for mini-grants?
 - Request to update/revise matrix to include the number of students impact and the longevity of the program
 - Edwards requested subgroup of faculty and student volunteers to take on the task to reach out to colleges on ways to improve the process and forms; requested PRBC members to forward any feedback and/or interest in participating in subcommittee
- b. Titan Hall – Chuck Kissel, Executive Director of ASC (time certain 1:30)
- ASC purchased two buildings from Western State College of Law (WSU) in 2012. The plan was to lease back Titan Hall to the University. Seismic review and retrofit/construction to the buildings in 2015. In 2015, WSU began leasing space at 1 Banting in Irvine.

- The original plan identified University departments occupying both buildings. Plans changed and ASC moved to the two story building in 2016. Seismic work began on the four story building.
 - In December, the Fire Marshall identified an issue with the stairwell which was believed to have been grandfathered. Titan Hall was required to follow the new guidelines – thus, the stairwell did not meet code. Currently architects and contractors are evaluating. A projected cost and timeline is anticipated within the next two weeks. Based on the evaluation, options and next steps will be determined. Current plan for Titan Hall (four-story building) is for office space while classrooms may be considered at some point in the future.
 - Titan Hall leases approximately 275 parking space to the campus
 - Many reasons for purchase of off-site buildings (i.e., College Park, Banting, Titan Hall) by ASC for lease-back to campus – process is faster, easier to borrow to purchase the building
 - Guest Kissel shared a handout of the CSU Fullerton Auxiliary Services Corporation 2015-2020 Strategic Plan for a review of the following categories:
 - Mission – Support CSUF’s investment in its future by providing innovative services while keeping revenues on campus
 - Vision – To be a creative and supportive partner of the University and its service community
 - Goals: 1–Service Students; 2–Service Campus; 3–Revenue; 4–Space. For each goal, objectives were identified and strategies on how to achieve the objectives were provided
 - ASC Strategic Plan progress to date supplied on a summary report
 - General discussion:
 - ASC’s Strategic Plan runs two years behind the university
 - Long-term plans requiring investments placed on hold due to change in University leadership
 - Eight conference rooms with different capacity currently available at no cost, including the Data Visualization Center are located in Titan Hall
 - Eating Places at the TSU – Habachi San and Pieology available starting in Summer/Fall timeframe
 - Housing – University Gables in Buena Park, assists with housing challenges due to market conditions and competition
 - Students – ASC employees approximately 900 students per year
 - Internships – ASC offers internships to students in the areas of Retail (Titan Shops), Dining, Accounting, HR, Research and Sponsored Programs
 - Chair Mickey asked about the \$3 processing fee when purchasing tickets at the box office
- c. Budget Update – Vice President Danny Kim
- VP Kim presented an update from the 2018-19 Budget Outlook powerpoint (same presentation shared at the February 15th Academic Senate meeting)
 - Governor’s Multi-year Budget Plan – for the CSU, lists allocations between FY 2013-14 and FY 2017-18 with estimates for FY 2018-19 and FY 2019-20

- 2018-19 Budget Scenario (Jan Prelim) – for the CSU and CSUF, identifies Incremental Sources and Uses totaling a net shortfall of \$61 and 8.07, respectively. List of Additional BOT Proposed Costs to the system for a net shortfall of \$171.
- From the FY 2017-18 Fiscal State of the University Presentation, the two Critical Budget Matters Beyond FY 2017-18 are Funding Shortfall for Compensation Increases and Deferred Maintenance
- General discussion:
 - Estimated budget does not reflect the potential fee increase which is subject to approval by BOT
 - Governor may place restrictions on the use of funds if CSU receives additional funding, compensation increases may need to be funded by reserves or one-time funds
 - In spite of robust economy, Governor's plan is to fully fund the Rainy Day Fund
 - Governor may want to use the budget to encourage higher education to run more efficiently and be more creative/innovative such as offering more online courses
 - PRBC may need to consider how to address the shortfall (i.e., across the board reductions) and suggest consideration for a backup plan when drafting the budget recommendation memo to the President.

V. Old Business

a. UPS 100.700

- Chair Mickey shared the Subcommittee's work on editing the UPS 100.700 draft document which included one additional change - Added PRBC into the document when a program formed, renamed, and reorganized. PRBC will not be involved in the process if the program is reviewed or cancelled.
- M/S/P Praitis, Bowers approve the draft UPS 100.700 and forward to Academic Senate

VI. Adjournment

- M/S/P Dabirian, Bowers at 2:27 pm

Future items:

Provost Office GI 2025

Facilities McCarthy progress

University strategic plan

Friday & Saturday course scheduling - resource ramification

Facilities Strategic Plan

UEE

Facilities

EO 1100 budget impact

Student Success

Physical master plan

TA/GA & tuition waivers

Graduate studies growth and planning

Respectfully submitted: May Wong