

PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

SEPTEMBER 15, 2023

1:00 PM – 2:30 PM

ATTENDANCE

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- | | | |
|--|---|---|
| <input type="checkbox"/> Alva, Sylvia | <input checked="" type="checkbox"/> Garcia, Danielle (designee) | <input type="checkbox"/> Porter, Alexander |
| <input checked="" type="checkbox"/> Badal, Matt (proxy) | <input checked="" type="checkbox"/> Graylee, Laleh (designee) | <input checked="" type="checkbox"/> Rodriguez, Eric |
| <input checked="" type="checkbox"/> Brennan, Catherine | <input checked="" type="checkbox"/> Hidalgo, Rommel | <input checked="" type="checkbox"/> Saks, Greg |
| <input type="checkbox"/> Bruschke, Jon | <input checked="" type="checkbox"/> Huang, Jidong (chair) | <input checked="" type="checkbox"/> Stone, Sam |
| <input checked="" type="checkbox"/> Chávez, Minerva | <input type="checkbox"/> McConnell, Craig | <input checked="" type="checkbox"/> Wood, Michele |
| <input checked="" type="checkbox"/> Dabirian, Amir | <input type="checkbox"/> Meyer, Bill | |
| <input checked="" type="checkbox"/> Davis, Anthony | <input checked="" type="checkbox"/> Muriel, Christine (designee) | |
| <input checked="" type="checkbox"/> Forgues, David | <input checked="" type="checkbox"/> Oseguera, Tonantzin | |

Guests: Su Swarat for Jon Bruschke, Rachel Camacho, Linh Tran, Joe Lipnisky, Oliver Ravela

I. Call to Order

- 1.1 Chair Huang called to order at 1:02 PM

II. Introductions

III. Announcements

- 3.1 Chair Huang opened with asking if there are any member announcements, none were stated.

IV. Approval of Minutes

- 4.1 Chair Huang moved into the approval of the meeting minutes from 9-1-23 and opened for comment for any revisions.

M/S/P (Stone, Forgues) meeting minutes unanimously approved.

V. New Business

- 5.1 Chair Huang presented changing the 10/13 meeting date to 10/20 due to the upcoming Academic retreat which he highlighted would be important to attend. To not cause overlap, he gave an option to keep the current 10/13 date and start later or move the new meeting to 10/20. He followed up by asking if everyone would like to switch to

10/20 which was met with no objection. He let the committee know he would request the Senate to change the meeting date.

5.2 Budget 101 Presentation

Laleh Graylee and Joe Lipnisky delivered the Budget 101 Presentation to the committee. They provided PRBC with an overview of how CSU Fullerton allocates resources. The following points were discussed: Budget allocations, California State budget cycle and timelines, State General Fund revenue and expenditures, operation budget sources and uses along with historical state funding, CSUF budget and uses of funds, tuition and fees, historical trends, University budget process and timelines, and budget reports.

5.3 Vice Chair Election

Chair Huang moved to electing a Vice Chair for the committee, and asked if anyone would like to nominate or self-nominate themselves. Additionally, they were to provide a brief explanation as to why they are interested or the member they are nominating are favorable for the position. Stone announced that he would like to nominate himself and communicated that with his academic background in public finance, it is nice to serve in the capacity of the committee. Stone presented ideas for aiding as Vice Chair, including the process of translating the requests for the President. He noted that receiving information and policy requests from stakeholders earlier in the process would give time to absorb the information and bring about effective interactions with the units and sub-units that are presenting information. With no additional nominations, Chair Huang asked for the consent of the committee for all in favor of having Stone as the Vice Chair of the committee. All members raised their hands in favor of the election.

5.4 PRBC Member Inputs for Division Presentations

Chair Huang asked for PRBC member input for the Division Presentation. Dabirian expressed that the presentation for Academic Affairs could be different, as other divisions have more straightforward staff and management, whereas Academic Affairs has different uses with instruction and how they handle part-time and full-time faculty. He emphasized being transparent in the process to provide information, so the committee understands the integral part of how Academic Affairs works. He specified he could break down the information by college, department, instruction, funding distribution, management, and the process for allocation.

Brennan expressed a need for historical context for evaluation of the presentation and asked if the committee or the Division leaders are providing the information. Chair Huang stated there are past PRBC presentations to read that are available but clarified that it would be better for the Division to provide this historical data. Stone followed up by saying that they could let the Division leader that comes to present the reports know which data points are helpful.

Chávez presented a question to the committee asking if there has been anything that stood out to them over the years of how they would restructure the presentation. Dabirian said things that are helpful are: the consistency of the presentations, priorities,

and the re-allocation process. Chávez followed that note by expressing the importance of the department level and hearing their needs. Brennan inquired about the process and what type of information was being collected, and Chávez followed by saying they want to collect information about the division and department needs, and Dabirian stated he is happy to aid in any questions within Academic Affairs.

Davis noted his interest on the impact of the President's decisions, how the budget was used with last year's recommendation, and the ways the President will budget against the memo. Dabirian summarized the process by stating they receive the state budget, the President and cabinets review the allocation, and the President writes a memo to the campus and PRBC. Davis inquired with the given information if there is a way to design the memo better to way that is helpful for the President or make it easier for identifying priorities. Chair Huang stated they can further discuss how to restructure the memo and simplify the list of priorities. Swarat communicated that it is important to gather data that is draws conclusions and interpretations that are sound and comprehensive. She followed by saying that because data requires expertise, she wanted to caution about sending out unfamiliar groups to gather data that might not be correct without someone with expertise to go with them.

5.5 PRBC Priorities and Subgroups for AY 23-24

Chávez pointed out the question of which priorities and subgroups the committee is listening to in thinking about the division presentations. Woods identified that she heard Swarat's comment about validity, and pointed out to ask questions and find out what the committee doesn't know to better analyze true data.

Chair Huang concluded on moving forward to the next meeting to further discuss priorities and talk to colleagues to see if there's anything they haven't covered. He personally noted a good discussion point would be enrollment management and ways to handle that. Dabirian referred to the President's speech at Convocation and suggested that the committee refer to the speech and look into her priorities. He indicated her action items were enrollment management, Title IX, and the budget impact. He expressed he would rather focus on less items with more impact than more items with less impact.

VI. Adjournment

M/S/P (Dabirian) Meeting adjourned at 2:18 PM

Respectfully submitted: Stacy Kainer