

PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

SEPTEMBER 1, 2023

1:00 PM – 2:30 PM

ATTENDANCE

-
- | | | |
|-----------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Alva, Sylvia | <input type="checkbox"/> Garcia, Danielle (designee) | <input checked="" type="checkbox"/> Porter, Alexander |
| <input type="checkbox"/> Badal, Matt | <input type="checkbox"/> Graylee, Laleh (designee) | <input checked="" type="checkbox"/> Rodriguez, Eric |
| <input type="checkbox"/> Brennan, Catherine | <input checked="" type="checkbox"/> Hidalgo, Rommel | <input checked="" type="checkbox"/> Saks, Greg |
| <input checked="" type="checkbox"/> Bruschke, Jon | <input checked="" type="checkbox"/> Huang, Jidong (chair) | <input checked="" type="checkbox"/> Stone, Sam |
| <input checked="" type="checkbox"/> Chávez, Minerva | <input checked="" type="checkbox"/> McConnell, Craig | <input checked="" type="checkbox"/> Wood, Michele |
| <input checked="" type="checkbox"/> Dabirian, Amir | <input checked="" type="checkbox"/> Meyer, Bill | |
| <input checked="" type="checkbox"/> Davis, Anthony | <input checked="" type="checkbox"/> Muriel, Christine (designee) | |
| <input type="checkbox"/> Forgues, David | <input checked="" type="checkbox"/> Oseguera, Tonantzin | |

Guests: Camacho, Lipnisky, Ravela, Tran

I. Call to Order

- 1.1 Chair Huang called to order at 1:00PM

II. Introductions

III. Announcements

- 3.1 Charge to Committee: President (forthcoming)

IV. Approval of Minutes

- 4.1 M/S/P(Meyer/McConnel) Motion to approve minutes from 4-7-23. Motion to approve the minutes passes unanimously.

V. New Business

- 5.1 AY 2023-2024 Schedule

Chair Huang indicated for the AY 2023-2024 Schedule, the committee meetings will be held primarily in person, and it would be acceptable to meet through Zoom only if necessary. Meeting dates were approved through no objection.

- 5.2 Planning, Resource & Budget Committee Overview

Within the Planning, Resource & Budget Committee Overview, Chair Huang noted that the purpose of the committee is to provide recommendations concerning planning, resources, and budgetary matters for the President and Academic Senate's review. The committee also reviews proposals for new or changing programs and units on campus, and examination of cost associated with those proposals. VP Dabirian expressed that the committee could further discuss if there were new courses or if faculty members were needed to teach those courses.

With Academic Senate Bylaws (UPS 100.201), the President will provide a response to the recommendations given by PRBC at the end of the last academic year and each division will present before the committee. The Deans will present as a group. Some other items that will be discussed are: declining revenue compared with increasing cost and how to combat this, as well as new university strategy plans along with strategic goals.

VP Porter provided an update stating that the Board of Trustees is scheduled to consider approval of a multi-year tuition increase as part of their upcoming meeting. He encouraged committee members to read the documentation provided as part the Boards September agenda.

VP Dabirian stated that questions on the Academic Affairs budget can be brought to the committee and his goal is to be more transparent in the planning process. VP Porter followed that note by saying that he can provide resources to assist members in learning more about the university budgeting process as well as answer specific questions on university finances.

5.3 Coming items

Chair Huang mentioned the vice chair election would be held in the next meeting.

Chair Huang asked if there were any comments regarding process and planning recommendations. Bruschke followed up with saying he wishes they spent more time on last year's memo. Chair Huang noted they can review topics and work in sub-groups if necessary and assess the priorities in the upcoming sessions.

VI. Adjournment

M/S/P (Dabirian/Porter) Meeting adjourned at 1:36 PM

Respectfully submitted: Stacy Kainer