

PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

MAY 3RD, 2024
1:00 PM – 2:30 PM

ATTENDANCE

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- | | | |
|---|--|--|
| <input type="checkbox"/> Alva, Sylvia | <input checked="" type="checkbox"/> Graylee, Laleh (designee) | <input type="checkbox"/> Porter, Alexander |
| <input type="checkbox"/> Badal, Matt (proxy) | <input type="checkbox"/> Hidalgo, Rommel | <input checked="" type="checkbox"/> Ravela, Oliver |
| <input type="checkbox"/> Brennan, Catherine | <input checked="" type="checkbox"/> Huang, Jidong (chair) | <input checked="" type="checkbox"/> Rodriguez, Eric |
| <input checked="" type="checkbox"/> Bruschke, Jon | <input type="checkbox"/> Larios, Rosalinda | <input type="checkbox"/> Shiner, Kimberly |
| <input type="checkbox"/> Chávez, Minerva | <input checked="" type="checkbox"/> McConnell, Craig | <input checked="" type="checkbox"/> Stone, Sam |
| <input checked="" type="checkbox"/> Dabirian, Amir | <input checked="" type="checkbox"/> Meyer, Bill | <input checked="" type="checkbox"/> Tran, Linh (designee) |
| <input checked="" type="checkbox"/> Davis, Anthony | <input checked="" type="checkbox"/> Muriel, Christine | <input type="checkbox"/> Wood, Michele |
| <input checked="" type="checkbox"/> Forgues, David | <input checked="" type="checkbox"/> McCullough, Phenicia | |

Guests: Jason Ono, Phenicia McCullough, Rob Scialdone

I. Call to Order

- 1.1 Chair Huang called to order at 1:00 PM.

II. Introductions

- 2.1 Chair Huang welcomed the new Vice President of HRDI, Phenicia McCullough who gave an introduction of herself.

III. Announcements

- 3.1 Bruschke congratulated Chair Huang and Stone on the presentation at the Academic Senate, noting it was an excellent summary of their work thus far. Bruschke also recognized Meyer's last meeting at PRBC with applause from the committee.

IV. Approval of Minutes

- 4.1 Minutes 04-12-24

Chair Huang continued with the approval of the meeting minutes from 04-12-24 and opened for comment for any revisions.

M/S/P (Meyer/Forgues) the meeting minutes were approved unanimously.

V. New Business**5.1 PRBC Memo Discussion**

Chair Huang continued by addressing that the draft committee has met twice, dividing roles and responsibilities for the written portion of each section of the memo. For the current meeting, Chair Huang let them know they will be having an overview of the current draft with each assigned member giving a brief statement.

Starting with the introductory piece, Huang suggested they include language that if there should be any budget cut, it would not impact the items recommended in the highest priority list. Committee members discussed the importance of more resources for admission, registration, and deferred maintenance. Brusckke touched on the upcoming compact agreement given deferred funding for the upcoming year, as well as the fact that expenses are expected to exceed revenues. Within this, the decisions the committee makes regarding current funding will save money in the long run. Dabirian reflected that the Governor knows investing in higher education brings forth dividends, and knowing if the CSUs slow down, it will have an impact on California.

Chair Huang opened to Graylee to review the first section of the memo talking on the FY 2024-25 Budget Outlook. Graylee summarized the draft portion talking on the status of the State's budget expecting a shortfall, and that there is a certain level of uncertainty. Given this, they are requesting the CSU to fund the compact on behalf of the state so that it can continue its operations and honor the priorities in the compact.

Stone talked on the first item in the Budget Priorities section to improve admission and enrollment management, citing back to Student Affairs' presentation. He noted it was clear that admissions was underfunded and there was a general lack of resources to process the volume of applications present. Huang suggested emphasizing certain priorities and making items in the summary more general.

Graylee talked on the addressing deferred maintenance and increasing facilities support, noting the backlog of 773 million and their current list of priorities for the upcoming year adding up to 410 million. She emphasized that life safety needs would be addressed first such as elevator and roof repair.

Chair Huang summarized the point of increasing the number of advisors across colleges, given the demand exceeds the supply. He recommended leaving the responsibility to the college to decide how to allocate the funding given each college has different demands of the baseline figure of advisors needed. Huang also talked on the support for IT critical needs. He outlined the growing demand from students as well as competition from sister campuses that provide more courses and programs online. Along with this, expanding IT support for faculty migrating courses from in person to online would help with IT critical needs. Brusckke commented on FEID grants noting some instructors received this grant and others that were still required to move their course online had to work without the grant. He suggested regular consistent support without competitive selection grants for required outputs.

The Process and Planning Improvement section of the memo was then covered. Members discussed improving campus operations including Concur, CHRS, and AEM, emphasizing the increase in workload across the board inclusive of staff. Members discussed additional training and staffing to aid in processing, as well as diving deeper into the functions of the newly implemented processes across campus to improve the systems.

Within the next item on the memo being improving campus resilience toward inflation and financial stability, Stone discussed the portion noting they are chronically underfunded and need to address new sources of revenue for those not dependent on state funding. He recommended Admin & Finance to hire a Grants Administrator to aid in identifying state grants for infrastructure facilities. Members discussed naming rights and exploring partnerships with the city of Fullerton.

Remaining items covered by the committee included improving job stability for part-time faculty, building an infrastructure of support for all students, providing support to recruit and retain high-quality faculty and staff, sabbaticals, and the structure of the memo and placement of detail.

Chair Huang concluded they will continue working on the draft and meet online for the next meeting, and he will be accepting final inputs and suggestions through email.

VI. Adjournment

M/S/P (Dabirian) Meeting adjourned at 2:20 PM.

Respectfully submitted: Stacy Threatt