

<p><b>PLANNING, RESOURCE AND BUDGET COMMITTEE</b></p> <p><b>Minutes</b></p> <p><b>November 18, 2016</b></p> <p><b>1:00 PM – 2:30 PM</b></p> <p><b>CP-1060-05</b></p>
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**Attendance**

	Yanitza Berrios		Mildred García	√	Anil Puri
	Gail Brooks	√	Sherif Khalifa		Greg Saks
	Ann Camp representing President Mildred García		Danny C. Kim		HyeKyeung Seung
	Amir Dabirian		Stacy Mallicoat	√	Michael Shafae
√	Peter de Lijser		Amanda Martinez	√	Sora Tanjasiri
√	Mike DeMars	√	Bill Meyer		Natalie Tran
	Berenecea Johnson Eanes	√	Dave Mickey	√	Emeline Yong
	Robert Flores	√	Ryan Nichols		

Guests: Barua, Choi, Fidalgo, Fink, Garcia for Saks, Graylee, Izadian, Kopecky, Oh, Scialdone for Eanes, Wong, Zhang

**I. Call to Order**

- Chair Shafae called to order at 1:01 pm.

**II. Announcements**

- Mickey announced Drowsy Chaperone opens tonight; 90 minute performance directed by Grad Students
- DeMars mentioned the student survey resulted in 3,900 responses on library habits

**III. Approval of Minutes**

3.1 Minutes November 4, 2016 (draft) *forthcoming*

- M/S/P DeMars, Tanjasiri with edits to page 2 (convene subcommittee)

**IV. New Business**

4.1 Master of Science in Engineering Management (Time Certain 1:05pm)

- Guest Barua presented a proposal on the new graduate degree program: Master of Science in Engineering Management. Guests Oh and Choi were also present to address questions from committee members. The program is in collaboration with Business and Economics with a target audience of working professionals from the private sector with a technical background in the engineering field. The courses will be taught at the Irvine location and offers two courses per semester (fall and spring).

- The New Program Cost Analysis (Section A) and Projected Operational Budget PRBC Review (Section B) were briefly reviewed and discussed. Program will use one time funds (no additional resources required) for 60 students. Long-term funding strategy is fund raising.
- M/S/P Tanjasiri, DeMars to approve the Master of Science in Engineering Management proposal

#### 4.2 Certificate, Spanish for Hispanic Media (Time Certain 1:20 pm)

- Guests Fink and Fidalgo shared information on the proposed Professional Certificate Program. The program primarily targets Communications undergrads and offers the Spanish speaking student population with a marketing platform to write, advertise and create content for the media. The capstone project is an internship at bilingual media companies. Example: Univision Bureau partnership at CSUF - Open house slated for December.
- The New Program Cost Analysis (Section A) and the Projected Operational Budget PRBC Review (Section B) were briefly reviewed and discussed.
- M/S/P de Lijser, Yong to approve the Certificate, Spanish for Hispanic Media proposal

#### 4.3 Ali Izadian, Associate Vice President for Capital Programs & Facilities Management (Time Certain 1:35pm)

- Guest Izadian provided an update on Facilities and addressed questions. Topics covered:
  - Department reorganization – Use existing staff to reorganize to a Zone Management operation which consist of a three person team responsible for specific areas on campus and acts as the point/contact person for that zone.
  - Deferred maintenance – System-wide issue, identify and prioritize projects
  - General maintenance - Process changed to eliminate the 15% mark-up costs on maintenance-related
  - Capital projects - McCarthy Hall (ready to start), Visual Art (Chancellor's Office), Housing, Parking will offer 300 additional spaces by January 2017. To help with additional requests, Facilities will deploy the JOC program using pre-approved contractors selected by Contracts & Procurement.
  - Classroom refurbishment – Working with Lisa Kopecky and Ivan Munguia, 32 classrooms currently in progress with 60 more expected to be completed in the near future.
  - Additional projects: Replacing key locks, replace chiller central plant
- Meyer brought up a topic discussed at the Academic Senate Exec – Concern raised about our Dream Act students (800 self-reported students at CSUF). President García sent an email on November 17, 2016 to re-affirm the message from Chancellor White. Tanjasiri requested PRBC is kept informed/appraised of the status. Meyer will provide an update at the next PRBC meeting scheduled for December 9th
- Chair Shafae briefly reviewed upcoming meeting topics for the December 9th meeting: Analytical Studies and HRDI

**V. Adjournment**

- M/S/P Meyer, de Lijser at 2:14 pm

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*Future items:*

- HRDI Presentation Dec. 9
  - Analytical Studies Presentation Dec. 9
  - Master of Science in Accounting and Finance Dec. 16
  - Master of Science in Educational Technology Dec. 16
  - Concentration in Anesthesia in the Doctor of Nursing Practice Dec. 16
  - Graduate Studies Feb. 3
  - Irvine Campus
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Respectfully submitted: May Wong