

**DRAFT**

**PLANNING, RESOURCE AND BUDGET COMMITTEE**  
**Minutes**  
**April 8, 2016**  
**1:00 PM – 2:30 PM**  
**CP-1060-05**

**Attendance**

	Michael Badal	√	Mike DeMars	√	Bill Meyer
√	Erica Bowers	√	Berenecea Johnson Eanes	√	Dave Mickey
√	Gail Brooks		Mildred García	√	Irena Praitis
√	Jon Brusckhe		Christa Johnson	√	Greg Saks
√	Ann Camp representing President Mildred García		Danny C. Kim		Gabe Sedenó
√	José Cruz	√	Stacy Mallicoat	√	Michael Shafae
√	Amir Dabirian	√	David McKenzie	√	Sora Tanjasiri
√	Paul De Land	√	Robert Mead		

Guests: Adamson, Kopecky, Lynch, Puri, Villarreal, Wong

**I. Call to Order**

- Chair Bowers called the meeting to order at 1:01 pm.

**II. Announcements**

- Chair Bowers announced future agenda item will include a Master’s Degree program review
- Mickey announced ‘Into the Woods’ musical opens Friday, April 8<sup>th</sup>
- Brusckhe congratulated VP Dabirian for recognition by the Association of College and University Technology Advancement with regards to efforts related to the Shared Cloud Services Initiative
- Mickey congratulated Brusckhe and Meyer on their election to the CSU Academic Senate
- Meyer talked about issues in recruiting potential MFA Theatre Design and Technical Production students to CSUF such as dealing with competing programs that offer free tuition and fees, cover expenses including health insurance, and now - free housing.

**III. Approval of Minutes**

- April 8, 2016
  - M/S/P De Land, Dabirian

#### IV. New Business

##### 4.1 FY 2016-2017 Priorities – VP Kim

- Provost reminded members and guests of limited new funds to cover costs and commitments. Funding for the CFA agreement is unclear – may be a mix of campus funds including reallocation, and new money in FY 16-17.

##### 4.2 Update subcommittee - Brusckke

- Brusckke provided an update on the on-going efforts related to the PBF memo. The Team is currently working on the language of additional documents (appendices). Three possible directions: Ask for legislators representing the CSUF district to advocate with the Chancellor on our behalf, seek one-time funds to address immediate SFR shortfalls, forward subcommittee's letter to the Chancellor to address the SFR shortfall, and have the PRBC work with the President on a longer-term strategy.

##### 4.3 Priority Setting Activity, Discussion – Bowers

- Chair Bowers reviewed a power point presentation covering the following topics:
  - Budget Categories, 2015-16
    - Original Categories: Operationalizing University's Strategic Plan, Reinvesting in Instructional & Support Infrastructure, Core Operations Critical to Advancing Institutional Mission, Strategically Addressing Structural Deficits
    - Added Categories: Capital and Facilities Infrastructure Projects, Faculty Hiring and Tenure Track Density, Mission Critical and Compliance Initiatives
  - Items on our Radar
    - Prior year commitments-based on recommendations: Hiring tenure track faculty, Classroom refurbishment, Campus maintenance, Space and capital projects, Structural deficits, Library renovation (LOFT), New space (College Park West)/backfill spaces, Minimum wage increase-staff & student workers (unfunded mandate), Faculty promotions, Part-time Faculty blanket (obligation), Deferred maintenance (\$150 million), Staff-salary programs (promotions, in-range progressions), Research infrastructure/enterprise (research & intramural grants, cost sharing), Instructional equipment, Library inflation, HIPS
  - Must Meet Obligations, 15-16
    - Instruction/enrollments, Safe learning and working environment (Title IX, Clery Act), Faculty hiring, retention, and tenure track density (two-year recruitment plans), Additional ongoing obligations (classrooms refurbishment, child care subsidy)
  - Future PRBC discussions should include the following topics: monitoring return on budget spending, leveraging existing programs and aligning with the strategic plan, finding cost efficiencies, and long-term budget planning.
- Chair Bowers asked members to review the FY 15-16 list of priorities with instructions to select two items in each of the following categories - High, Medium, and Low
  - Structural deficits, Library Loft, New space, PT Faculty blanket, Deferred maintenance, HIPS

- VP Dabirian to send/email electronic ballot – votes due by Friday, April 15
- Chair Bowers will work with a writing team to incorporate feedback in a draft memo (high level) by Friday, April 22, additional feedback and revisions thru Friday, April 29, and a final review at the May 6th meeting

#### V. Adjournment

- M/S/P Dabirian, De Land at 2:08 pm

**Note:** Following meeting, Chair Bowers (via Mara Cabrera) sent an email to inform members that AVP Rikli will present at the April 15<sup>th</sup> meeting. Voting will occur following the presentation. For those who are unable to attend, electronic voting will be made available as an option.

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#### *Future items:*

- High Impact Practices (HIPs) pilot update – Dep Provost McMahan & VP Dabirian, April 22, 2016
  - Research enterprise – Deputy Provost McMahan, April 22, 2016
  - Review of Draft PRBC Recommendations Memo - April 29, 2016
  - Finalize PRBC Recommendations Memo - May 6, 2016
  - Updated Budget Projections/May Revise - VP Kim, May 6, 2016
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Respectfully submitted: May Wong