

DRAFT

<p>PLANNING, RESOURCE AND BUDGET COMMITTEE</p> <p>Minutes</p> <p>April 10, 2015</p> <p>1:00 PM – 2:30 PM</p> <p>CP-1060-05</p>

Attendance

√	Neha Ansari	√	Paul De Land	√	David McKenzie
	Michael Badal	√	Mike DeMars	√	Robert Mead
√	Emily Bonney	√	Berenecea Johnson Eanes	√	Bill Meyer
√	Erica Bowers		Mildred García	√	Andrea Patterson
√	Jon Brusckhe		Lori Gentles	√	Greg Saks
√	Ann Camp representing President Mildred García	√	Christa Johnson	√	Michael Shafae
√	José Cruz	√	Danny Kim	√	Sora Tanjasiri
√	Amir Dabirian		Stacy Mallicoat		

Guests: Hidalgo, Kopecky, Lynch, McMahan, Turnbow, Wong

I. Call to Order

- Chair Mead called the meeting to order at 1:03 pm.

II. Announcements

- None

III. Approval of Minutes

3.1 Minutes March 20, 2015 (Draft)

- M/S/P minutes Tanjasiri, Bowers

IV. New Business

4.1 Look back at allocations from May 2013 recommendations - VP Kim

- Chair Mead provided a brief background on the FY 2013-2014 PRBC recommendations approved by the President in May 2014
- VP Kim presented an overview of 2013 recommendations from a power point entitled 'Reinvesting in Instructional and Support Infrastructure' - presentation forwarded by Sheretha Benjamin on April 3rd
 - Allocation of \$11 million to specific areas including Building and Grounds, Maintenance, Chargebacks for State Funded Projects, University Police Staffing (Dispatcher and Officer)
 - Facilities - \$3 million set aside to hire 65 positions (Custodial, Trades, Support, Landscaper) – level of campus grounds cleanliness has improved

- Chargebacks - Efforts to clarify re-charges and minimize amounts charged to departments
 - Police – Hire two Officers and one Dispatcher to help in providing 24 hour Coverage on campus
 - Hidalgo offered a brief update on the IT Data Center Upgrades and Instructional Technology
 - \$500k allocated and IT Division contribution of \$150k to fund the upgrade of projectors in classroom, UPS (un-interrupted power supply) takes over during power outages
 - VP Eanes spoke about the Space Development for Cultural Centers
 - Received feedback from campus on how to better facilitate staffing, faculty, and student programs, and plan ethnic celebrations to address equity issues
 - VP Saks discussed the Advancement Space Improvement & Compliance
 - \$40k funded to upgrade the 8th floor conference room
 - Meyer added to the conversation in an update on Replacing Performing Art Stage Rigging to address safety
 - VP Kim concluded the presentation with a review of before-after photos of various projects: Classroom Refurbishment, Instructional Facilities Improvements, and Irvine Campus – additional space
 - CS-309 Computer Lab, EC-62/66 Classroom, MH-47, MH-6th Floor Lab, KHS Academic Success Center, PL-Honors & Scholars

 - Provost Cruz addressed Chair Mead’s question regarding the \$700k allocation for Student Advisory Services to build infrastructure and provide analytic tools to help Graduation and Retention Specialists. EAB changed platform, current pilot in College of Health and Human Development (HHD) with a full rollout expected in Spring 2015
 - Campaign to focus on achievement gaps as goals on graduation rate were met
 - Retention Specialist recruitment update – Currently in final stages but multiple colleges vying for the position

 - Bonney commented on challenges with classroom projectors and lighting. Kopecky maintains a list of classroom refurbishment/deferred maintenance items with feedback from Associate Deans/College Representatives and works with appropriate parties (Facilities, IT) to prioritize and address.

 - VP Kim mentioned Governor Brown’s Executive Order (May 1, 2015) on addressing California’s drought requiring a statewide reduction of 25% in water usage
- 4.2 Joint presentation on initiatives for 2015-16 – Division Heads
- Division Heads will share a joint presentation based on various budget scenarios
 - Provost Cruz and VP Kim will talk about the current year allocation process for next year at the April 17th meeting

4.3 UPS 100.900 Procedures to Establishing Schools at California State University, Fullerton – subcommittee

- Bonney presented a revised UPS 100.900 (Procedures for Establishing Schools at California State University, Fullerton) document and asked for feedback:
 - Suggestion to amend verbiage to page 3: “As part of the recommendations, the ad hoc committee should include the following elements:”
 - Move the first item on the list (#1) to the last (#4) and re-number the statements
- MSP Dabirian, Meyer - Approve the proposed amendment to UPS 100.900 and move the document forward to Academic Senate

V. Adjournment

- M/S/P De Land, Dabirian at 1:59 pm

Future items:

- May Budget Memo

Respectfully submitted: May Wong

PLANNING, RESOURCE & BUDGET		Set FRIDAY 1:00-2:30 PM 10 faculty, each College +Library				10/3yr terms
Andrea Patterson	apatterson	Liberal Studies	HUM	H-233A	7332	2015
Michael Shafae	mshafae	Computer Science	ECS	CS-540	3291	2015
Erica Bowers	ebowers	Reading	EDUC	CP-570-30	4530	2015
Mike DeMars	mdemars	Library	LIBRARY	PLS-273	4768	2015
Bob Mead, Chair*	rmead	Economics	MCBE	SGMH-3398	4479	2015
Stacey Mallicoat	smallicoat	Polits, Admin & Justice	SOC SCI	UH-520	2132	2016
Jon Brusckhe*	jbrusckhe	Human Comm Studies	COMM	CP-420-07	3272	2016
Paul Deland	deland	Mathematics	CNSM	MH-154B	3631	2016
Bill Meyer	wmeyer	Theatre and Dance	ARTS	CPAC-249	3179	2017
Sora Tanjasiri	stanjasiri	Health Science	HHD	KHS-121B	4592	2017
Mildred Garcia	mgarcia	President	ADMIN	CP-1000	3456	Non-voting
Designee: Ann Camp	acamp	Chief of Staff	ADMIN		8678	
Jose Cruz	jcruz	Provost/VPAA	ADMIN	CP-1060	2615	Ex-O Voting
Berenecea Johnson Eanes	bjeanes	VP Student Affairs	ADMIN			Ex-O Voting
Danny C. Kim	dkim	VP-Admin & Finance/CFO	ADMIN	LH-802	2115	Ex-O Voting
Greg Saks	gsaks	VP-UA	ADMIN	CP-850	7030	Ex-O Voting
Amir Dabirian*	adabirian	VP - IT	ADMIN	LH-700A	5000	Ex-O Voting
Lori Gentles	lgentles	VP-HR	ADMIN	CP-770	2425	Ex-O Voting
David McKenzie	dmckenzie	Asst Dean for HSS	STAFF	H-114	2969	Voting
Christa Johnson	chrijohnson	NSM	STAFF	MH-166D	4893	Voting
Neha Ansari	asboardchair@fullerton.edu		Student			2015
Michael Badal	asvicepresident@fullerton.edu		Student			2015
Emily Bonney	ebonney	Liberal Studies	HUM	H-233F	3975	Ex Liaison