

DRAFT

PLANNING, RESOURCE AND BUDGET COMMITTEE
Minutes
November 15, 2013
12:30 PM – 2:30 PM
PLS-299

Attendance

√	Hapreet Bath	√	Berenecea Johnson Eanes	√	Kari Knutson Miller
√	Emily Bonney	√	Nancy Fitch	√	Amy Mattern
√	Jon Brusckhe		Mildred García	√	Robert Mead
√	Ann Camp representing President Mildred García	√	Stephen Garcia	√	Bill Meyer
√	José Cruz	√	Lori Gentles		Andrea Patterson
√	Amir Dabirian	√	Christa Johnson		Greg Saks
√	Paul DeLand	√	Lisa Kirtman	√	Michael Shafae
√	Mike DeMars	√	Jonny Leggett		

Guests: Blumberg, Cesca, Garcia for Saks, Hidalgo, Jenkins, Kopecky, Mumford, Song, Walker, Wong

I. Call to Order

- Chair DeLand called the meeting to order at 12:32 pm.

II. Announcements

- Guest Walker provided a brief update on two searches:
 - Dean of Natural Sciences and Math – on-campus interviews for the four finalists occurred November 7, 8, 12, and 13
 - Vice President for Administration and Finance – on-campus interviews for the three finalists scheduled November 18, 19, and 20

III. Approval of Minutes

3.1 #5 PRBC Minutes, November 1, 2013 (Draft)

- M/S/P Dabirian, Mead

IV. Old Business

4.1 Brief update – AS Bylaws and UPS 100.201 modifications – Sean

- Guest Walker briefed members and guests with a update on the status of the Subcommittee task to review AS Bylaws to be incorporated in the University Policy Statement. May not be ready to be presented to members at the December 6th meeting but will be ready for review in Spring 2014

4.2 Brief update – USPI ad hoc subcommittee update - Amir

- Dabirian briefed members and guests with a powerpoint presentation of the UPSI Ad Hoc Subcommittee charge to review
 - Recommended Strategic Planning Initiative program
 - Optional Themes
 - Optional Schedules
 - Accountability and Assessment
 - Discussion topics: Parameters, eligibility, funding, multi-year projects, caps, review process, timeline
 - Dabirian requested feedback from members, follow-up presentation addressing to include items discussed

4.3 Continuation of the Post Division Heads Organizational Chart Presentations Discussion – including a brief follow-up discussion led by each of the division heads on where each sees of their respective units headed.

- Eanes provided a follow-up on the Division of Student Affairs organization.
 - Completed Phase One of three phases to address gaps and align organization to work toward strategic plan initiatives focusing on student initiation, retention, engagement, and transition. Other areas of discussion: One-stop shop, athletics, guardian scholars.
- Guest Garcia representing Saks presented a follow-up on the Division of Advancement.
 - Address SPI Goal 4 – reorganize data research department, clean up database related to donors and fundraising, identify opportunities for scholarships; strengthen web communication and media relations.
- Dabirian provided a brief follow-up on the Division of Information Technology
 - Refocus on aligning division to address the core mission. Centralization of IT services and support – centrally managed but locally directed, create efficiencies while maintaining same service levels; centralize IT purchases.

V. New Business

5.1 Strategic Task Forces – update and discussion: how will the work of the task force interface with PRBC deliberations?

- Chair DeLand opened discussions on 11 tasks force created to address the four Strategic Plan goals. Town Hall scheduled for Tuesday, February 4, 2014 – 10:00 am – 12:00 pm. to review the progress of each task force.
 - Dabirian shared the website created to maintain information from each force
 - Gentles shared information about the upcoming campus-wide climate survey to be sent to campus community in Spring 2014
 - Information from each task force will assist with the preparation of the May 15, 2014 recommendation letter to the President

5.2 FY 2013-14 Budget – follow-up to the President’s budget memo of September 20: questions and discussion

- Chair DeLand reminded members and guests the Fiscal State of the University scheduled to be presented at the September 20th Academic Senate meeting
- Mead requested the same presentation at the December 6 PRBC meeting

VI. Adjournment

- M/S/P Dabirian, Cruz at 2:33 pm.

Future items: See 5.2 above.

November 22 – meeting canceled (enjoy your fall break)

December 6

- Discussion of President García’s Fiscal State of the University Presentation on November 21 and the 2013-14 budget
 - Discussion of draft bylaws and PRBC UPS modifications
 - Proposed agenda topics for spring 2014
 - SPI
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Respectfully submitted: May Wong