

**DRAFT**

<p><b>PLANNING, RESOURCE AND BUDGET COMMITTEE</b></p> <p><b>Minutes</b></p> <p><b>April 11, 2014</b></p> <p><b>12:30 PM – 2:30 PM</b></p> <p><b>CP-1060-05</b></p>
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**Attendance**

	Hapreet Bath		Mike DeMars	√	Kari Knutson Miller
√	Emily Bonney	√	Berenecea Johnson Eanes	√	Amy Mattern
√	Erica Bowers	√	Nancy Fitch	√	Robert Mead
√	Jon Brusckhe		Mildred García	√	Bill Meyer
	Ann Camp representing President Mildred García	√	Lori Gentles		Andrea Patterson
	José Cruz	√	Christa Johnson	√	Greg Saks
√	Amir Dabirian	√	Danny Kim	√	Michael Shafae
√	Paul De Land		Jonny Leggett		

Guests: Arnold, Della Volpe for Cruz, Garcia, Goodrich, Hidalgo, Kopecky, Lohman, Lynch, Salem, Song, Walker, Watson, Wong

**I. Call to Order**

- Chair De Land called the meeting to order at 12:37 pm.

**II. Announcements**

- None

**III. Approval of Minutes**

3.1 #10 PRBC Minutes, March 21, 2014 (Draft)

- M/S/P Bonney, Dabirian

**IV. Old Business**

4.1 UPS 100.201 Revisions

- Brusckhe and Walker continued the UPS 100.201 discussion from the March 21st meeting and presented a draft of the “Preamble” for consideration and feedback
- Additional suggestions/revisions were made to two sections: “CSUF University Planning and Budgeting Guidelines – Fall and Spring” and “Reporting”
- Walker forwarded revised draft UPS 100.201 to members during meeting for final review
- Dabirian amended the March 21st motion made by Cruz and Dabirian to vote on changes to the UPS 100.201 discussed at today’s meeting
- M/S/P Meyer, Dabirian - Accept revisions made to UPS 100.201

**V. New Business****5.1 Artists Diploma proposal (Time Certain: 1:00 PM)**

- Guest Arnold provided background information on the proposal of the Artist Diploma – Professional Certificate in Music Performance issued by Department of Music, College of the Arts. Guests Goodrich, Lohman, Salem, and Watson were present to provide additional discussion and address questions from members. Reference documents sent via email from Sheretha Benjamin on April 7th.
- Kopecky mentioned no additional costs is required to fund the certificate program
- M/S/P Dabirian, Johnson – Adopt Artist Diploma proposal

**5.2 Prioritizing objectives and strategies for our 2014-15 budget recommendations – a renewal of our dot exercise.**

- Chair De Land reviewed the intent of the dot exercise: 1) Help to prioritize the strategy plan and 2) Identify initiatives. Reference Spring 2013 dot exercise results.
- Dabirian handed out a list of the four strategic plan goals with 14 strategies, explained the ranking (points) and priority of the dots: Orange=3 (high), Yellow=2 (medium), Green=1 (low) prior to members voting
- Dabirian tabulated the votes and outcome will be shared at the April 18 meeting

**5.3 UPS 100.70 and Executive Order (three attachments)**

- Chair De Land opened discussions on UPS 100.70 – Formation, Operation, and Discontinuation of University Institutes and Centers. Reference Walker memo to Chair De Land dated 3/7/2014, UPS 100.700 (April 29, 2013), and Executive Order No. 751 (July 5, 2000)
- Members requested additional review and discussion is necessary, table for future

**VI. Adjournment**

- M/S/P Dabirian, Gentles at 2:07 pm.

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Future items:

April 18: USPI proposal; School of Music proposal

April 25: VP Kim and Provost Cruz will present estimates of possible new funding from CO and how the funding will be structured (including discussion of \$50M RFP process)

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Respectfully submitted: May Wong