

DRAFT

PLANNING, RESOURCE AND BUDGET COMMITTEE
Minutes
September 6, 2013
12:30 PM – 2:30 PM
PLS-299

Attendance

	Emily Bonney	√	Nancy Fitch	√	Robert Mead
√	John Bruschke		Mildred García	√	Bill Meyer
√	Ann Camp representing President Mildred García	√	Stephen Garcia	√	Andrea Patterson
√	José Cruz	√	Lori Gentles		Greg Saks
√	Amir Dabirian	√	Christa Johnson	√	Michael Shafae
√	Paul Deland	√	Lisa Kirtman		
√	Mike DeMars	√	Kari Knutson Miller		
√	Berenecea Johnson Eanes	√	Amy Mattern		

Guests: Blumberg, Hidalgo, Jenkins, Kopecky, Mumford, Song, Teves for Saks, Walker for Bonney, Wong

I. Call to Order

- Chair Deland called the meeting to order at 12:32 pm.

II. Announcements

- Meyer announced the 2013-2014 Performing Art season currently underway

III. Membership Introductions

- Introductions of PRBC Committee Members and Guests

IV. Approval of Minutes

4.1 #14 PRBC Minutes, May 17, 2013 (Draft)

- M/S/P Mead, Dabirian

V. New Business

5.1 AY 13/14 schedule

Fall Meeting Dates	Spring Meeting Dates
September 6, 2013	February 7, 2014
September 20, 2013	February 21, 2014
October 4, 2013	March 7, 2014
October 18, 2013	March 21, 2014
November 1, 2013	March 28, 2014
November 15, 2013	April 11, 2014
November 22, 2013 *	April 18, 2014
December 6, 2013	April 25, 2014
	May 2, 2014
	May 9, 2014

*=if needed

- Chair Deland shared the upcoming AY 13/14 PRBC schedule with members and guests.

5.2 Summary of Divisional 2013-14 Budget Presentation and PRBC Recommendations

- Cruz presented a high level overview of the Cal State Fullerton: Leading the Way power point presentation (initial presentation on April 26th) with emphasis on strategic plan priorities, funding, and implementation.
 1. Meeting Objectives
 2. Problem Description
 3. Proposed Funding Priorities: Effectiveness and Efficiency
 4. Next Steps: PRBC
- Mead provided members and guests with a summary of PRBC Recommendations for AY 13/14 recap in a power point presentation (presented at the Academic Senate meeting on August 29th). Strategic Plan priorities:
 1. Reinvest in Instructional and Support Infrastructure
 2. Recruit and Retain a High Quality and Diverse Faculty
 3. Optimize Student Advisement Services
 4. Develop an Effective Student Learning Assessment Process
 5. Diversification of Revenue Streams
 6. Campus Engagement of Operationalization of Strategic Plan

5.3 Budget 101

- Guest Song presented members and guests with an overview of the State, CSU and CSUF budget processes and addressed questions. Powerpoint presentation to be updated on Budget website: <http://finance.fullerton.edu/budget/BudgetReports.asp>

5.4 Planning, Resource & Budget Committee Overview – updating UPS documents which specify the role of PRBC – discussion.

5.4.1 Planning, Resource, and Budget Committee: Functions BL 98-2

<http://www.fullerton.edu/senate/PDF/100/UPS100-001.pdf>

5.4.2 Planning and Budgeting Process UPS 100.201

<http://www.fullerton.edu/senate/PDF/100/UPS100-201.pdf>

5.4.3 Ad hoc committee to lead the update effort

- Academic Senate Chair Walker requested review of UPS 100.001 - Academic Senate Bylaws: Function BL 09-2 – Planning, Resource, and Budget Committee: Functions (page 24) and UPS 100.201 – Planning and Budgeting Process documents and revise as necessary. Cruz added the UPS policy and practice are not in alignment.
- Chair Deland asked for volunteers to serve on Sub-Committee with Walker and Bonney. After additional discussion, it was decided to table further discussion/action pending the President's presentation at the September 20th meeting.

VI. Adjournment

- M/S/P Dabirian, Knutson-Miller at 1:57 pm.

Future items:

Elect Vice Chair

President García will join us on Friday, September 20, 2013.

PLANNING, RESOURCE & BUDGET		Set FRIDAY 12:30-2:30 PM 10 faculty, each College +Library					10/3yr terms
Bill Meyer	wmeyer	Theatre and Dance	ARTS	CPAC-249	3179	2014	
Kari Knutson Miller*	kkmiller	Child & Adolescent St.	HHD	EC-532	7511	2014	
Andrea Patterson	apatterson	Liberal Studies	HUM	H-233A	7332	2015	
Michael Shafae	mshafae	Computer Science	ECS	CS-540	3291	2015	
Lisa Kirtman	lkirtman	Elementary & Biling Educ	EDUC	EC-328	5901	2015	
Mike DeMars	mdemars	Library	LIBRARY	PLS-273	4768	2015	
Bob Mead*	rmead	Economics	MCBE	SGMH-3398	4479	2015	
Nancy Fitch*	nfitch	Histry	SOC SCI	H-820M	2964	2016	
Jon Bruschke*	jbruschke	Human Comm Studies	COMM	CP-420-07	3272	2016	
Paul Deland, Chair	deland	Mathematics	CNSM	MH-154B	3631	2016	
Mildred Garcia	mgarcia	President	ADMIN	CP-1000	3456	Non-voting	
Designee: Ann Camp	acamp	Chief of Staff	ADMIN		8678		
Jose Cruz	jcruz	Provost/VPAA	ADMIN	MH-135B	2615	Ex-O Voting	
Berenecea Johnson Eanes	bjeanes	VP Student Affairs	ADMIN			Ex-O Voting	
Stephen García	sgarcia	Interim VP-Admin & Finance/CFO	ADMIN	LH-802	2115	Ex-O Voting	
Greg Saks	gsaks	VP-UA	ADMIN	CP-850	7030	Ex-O Voting	
Amir Dabirian*	adabirian	VP – IT	ADMIN	LH-700A	5000	Ex-O Voting	
Lori Gentles	lgentles	VP-HR	ADMIN	CP-770	2425	Ex-O Voting	
Pending		Director-Univ Planning	ADMIN			Non-voting	
Amy Mattern	amattern	Asst Dean for Student Affairs	STAFF	MH-488	4158	Voting	
Christa Johnson	chrijohnson	NSM	STAFF	MH-166D	4893	2014	
Student	-		Student			2013	
Student	-		Student			2013	
Emily Bonney	ebonney	Liberal Studies	HUM	H-223F	3975	Ex Liaison	

Respectfully submitted: May Wong